



BUFFALO PUBLIC SCHOOLS
Central Registration Center
Jacquelyn Ross Brown, Director
33 Ash Street
Buffalo, New York 14204

Amber Dixon
Interim Superintendent

November 2011

Dear School Clerk:

My child is applying to City Honors School for September 2012. I am requesting that a copy of my child's Cumulative Records be forwarded to: City Honors Folder Review Committee 186 E. North Street, Buffalo, New York 14204.

The record should include:

1. A listing of previous grades with comments
2. All standardized test scores
3. A copy of this year's (2011-2012) 10th week report card

This should be addressed to the attention of *City Honors Folder Review Committee*, to be received no later than November 28, 2011. The school will accept faxed records at 888-7145.

Thank you for your immediate attention to this request.

Child's Name: _____

Date of Birth: _____

Printed name of Parent or Guardian: _____

Signature of Parent or Guardian: _____

“Putting Children and Families First to Ensure High Academic Achievement for All”