



School Counseling & Guidance Office  
Newsletter  
City Honors School at FMP

**DECEMBER 2019**

College applications due January 1st need to have a transcript and letter of recommendation submitted from their school counselor before Winter break. Invite your school counselor as soon as possible if you have not done so already.

**Important Note to Seniors:**

Submit your college applications as soon as you are ready to. Teacher and counselor supplements can be submitted afterward. Most teachers and counselors wait to see that you have submitted first before they upload their information.

If you need **first quarter grades** sent to a college/institution, let your school counselor know. Mid-year reports are sent automatically as a requirement, but not all colleges require first quarter grades.

Seniors: You must ensure that you have signed and returned your Transcript Release Forms and Senior Credit Review Forms.

Official transcripts must be mailed or submitted by school counselors. Please give your school counselor ten days prior notice of the deadline.

All November and December **SAT/ACT** test takers must arrange to have scores sent directly to colleges from the testing agency as they may not be uploaded to the transcript in time for submission.

Check with your institutions to see if they require scores to be sent directly from testing agencies. It is important that you follow the directions the college asks of you.

Need help filing **FAFSA**? Call Guidance for assistance at (716)816-4243.

An admissions counselor from UB will be here January 13<sup>th</sup> to review applications for an Instant Admit Day. The time will be announced.