

2024 COEA Scholarship Information and Application

Sponsored by the Central Office Education Association

Proudly representing unionized Buffalo Public Schools District Administrators



Providing financial assistance to college-bound BPS students

Eligibility requirements:

1. All student applicants must be a graduating high school senior in a Buffalo Public School.
2. Graduating BPS high school senior must be entering any college, university or trade school in the Summer or Fall of 2024.
3. All applicants must complete the application in full with essay.

All COEA scholarship applications, as well as supporting documents, **must be postmarked by**

May 3, 2024

For more information contact:
Teena Jones- Scholarship Chair
tmjones@buffalsochools.org

716.816.3680

COEA Scholarship Application Procedures and Guidelines for 2024



What you need to be considered for an award...

1. Complete the attached COEA Scholarship Application in full.
2. Your typed essay (topic information below).
3. A copy of your college/university or trade school *acceptance letter* must be provided prior to the disbursement of the scholarship.

Incomplete Scholarship applications will not be considered.

Checklist ✓

- A completed **COEA Scholarship Application**
- Your **200-250 word essay based** on the required 2024 essay topic
- A copy of your college/university or trade school *acceptance letter* **must** be provided prior to the disbursement of the scholarship.

Essay Requirement

Write a 200-250 word essay on this topic:

Prepare a thorough and well developed 200-250 word essay on the following topic:

Family members, teachers, pastors, etc. influence our lives every day. Identify the person who made the greatest impact in your life and explain how their influence impacts how you live your life.

(12 POINT FONT; DOUBLE SPACED) MAXIMUM WORD COUNT: 200-250.)

All essays must have an introduction, body and conclusion.

Remember to proofread your work.

All essays must be typed. Handwritten essays will not be considered for a scholarship award.



Selection of COEA Scholarship Recipients and Notice to Applicants

We encourage all BPS high school seniors applying to a college or university in any major to consider the COEA Scholarship.

All COEA Scholarship Applications reviews will be conducted by the COEA Scholarship Committee. Each fully completed application will be assessed fairly using a scoring rubric that is based on the following criteria:

1. Academic standing
2. Strength of essay
3. Community or school service
4. Involvement in extracurricular activities
5. Honors, awards, and recognitions

All applicants will be notified if they have received a COEA Scholarship Award of \$500.00. All applicants will be notified of the Committee decisions by the last day of school in June. The decision by the COEA Scholarship Committee is final.



2024

COEA Scholarship Application

I. PERSONAL INFORMATION

Legal Name: _____

Last

First

Middle Initial

Permanent Street Address _____

City _____ State _____ Zip Code _____

County _____ Live with parents/guardians? Y ___ N ___

Date of Birth: month _____ day _____ year _____

Gender: male _____ female _____ other _____

Name of Parent or Guardian: _____

Home Phone: (716) _____ Emergency Phone: _____

Applicant's Cell Phone: _____ Parent/Guardian Cell Phone _____

II. EDUCATIONAL INFORMATION

Name of your High School: _____

Anticipated Date of Graduation: _____

Name of School Counselor: _____

School Counselor's Phone: (716) _____ Best time to call: _____

School Counselor's Email: _____

2024

COEA Scholarship Application

III. COLLEGES/UNIVERSITIES/TRADE SCHOOLS HAVE YOU APPLIED TO

1. _Accepted? Y_____ N_____ Don't Know _____
2. _Accepted? Y_____ N_____ Don't Know _____
3. _Accepted? Y_____ N_____ Don't Know _____
4. Accepted? Y_____ N_____ Don't Know _____
5. _Accepted? Y_____ N_____ Don't Know _____

Which college/university/trade school have you decided to attend?

IV. LIST EXTRACURRICULAR ACTIVITIES AND COMMUNITY SERVICE (INDICATE YEAR AND LOCATION/CITY/ORGANIZATION)

1. _____
2. _____
3. _____
4. _____
5. _____

IV. HONORS, AWARDS AND OTHER RECOGNITIONS (LIST YEAR RECEIVED)

1. _____
2. _____
3. _____

Did you remember? The Checklist!

- A completed **COEA Scholarship Application**
- Your **200-250 word essay based** on the required 2024 essay topic
- A copy of your **college or university acceptance letter**
(as soon as possible)

All COEA Scholarship Award Applications must be completed in full and [emailed no later than May 3, 2024](#). Any application received after the deadline will be ineligible for review.



Email all completed COEA Award Scholarship applications by May 3, 2024 to:
tmjones@buffaloschools.org